INSTRUCTIONAL GUIDE FOR THE BIOREZ HEALTH MANAGER

HOW TO LOGON



HOW TO MANAGE BIO-ENERGETIC TEST SESSIONS

This step is for Users that have completed the survey form in the Patient Portal.	Portal Dashboard Home D & X	
It is best if people complete this survey on the	Portal Dashboard	
Patient Portal. Alternatively, you can complete it on behalf of the User in Step 6.	Templates Audits Mail Chat Mungeringuas Review Adds Secure Mat	Signature Signature on File -)
Select "Review Audits" button and select the record you want to review.	Onsite Patient Activities	Search C
To complete the review process select the "Chart to	Date Patient Id First Middle Last Narrative Activity Sep 26, 2024 11:41 AM 1 Huf Strius Strius Initial Health Survey document	Require Audit Pending Action State patient submission waiting
Onsite Portal Reviewed" button under Document Actions at the top of the form. Select "Done" at the bottom of the form. The form is exported as a PDF and is now available in Documents and on the Patient Portal	Document Actions Save Print Chart to Onsite	Portal Reviewed History

Step 2: Load the Patient's Medical Record Dashboard -> Select "Finder" from the the top menu

Select the name to load.

Patient Finder # Aud New Patients Patient List Recent Patients Show 10 • entries Search by Name Search by Home Phone			
Patient List Recert Patients Show To * entries	Search by Name	Search by Home Phone	Search by S
Paulein Finder - And New Paulein	Patient List Recent Patients		
Detient Finder Add New Detient	Patient Finder + Add New Patient		

If the User did not register on the Patient Portal, you can add them. → Select "New/Search" from the the top menu "Patient"

It is best if users self-register on the Patient Portal. This is a secondary alternate method for adding a User to the Health Manager.

The form is straightforward; fill in the fields as required.

Select the "Create New Patient" button when done.

Step 3: Update the Dashboard -> Add information recorded on the Initial Health Survey.

Load the "Initial Health Survey"by selecting "Documents". Then locate the document in the Onsite Portal category under "Reviewed". Select "Pop Out" so you can view the survey while updating the dashboard.

Medical Record Dashboard		0 0			
Dashboard History Report D	Documents T	ransactions Issues Ledger External Data			
Allergies #	1	Medical Problems #	1	Medications #	1

Q Search 🗸 Create New Patient

Add Allergies, Medical Problems and Medications from "Current Health Issues" to the Dashboard...

Select the pencil icon to add information.

<u>Step 4: Add Encounter</u> \rightarrow **Select the "+" symbol to add a new encounter**

Select Encounter (0)
 H

 New Encounter

If "Current Health Issues" were selected on the Initial Health Survey and they are the scope of the encounter, you can add them by choosing the "+ Add Issue" button on the bottom right of the New Encounter Form.

Use your CTRL key to select multiple issues.

Select the "Save" button.

New Encounter Form - Huf Sin	ius					0
Visit Details						
Visit Category:	Class:		Type:		Sensitivity: ()	
Preventive Care Services	Outpatient	~	Select One	*	normal	~
Encounter Provider:	Referring Provider:		Facility:		Billing Facility:	
Sirius, Huf 🗸	Please Select	~	BIOREZ Kolomat	~	BIOREZ Kolomat	~
Date of Service:			In Collection:			
2024-09-25 13:11			No			~
Discharge Disposition:						
Select One						~
Reason for Visit			Link/Add Issues	to This	Visit	
Bioenergetic Testing				+ A	dd Issue	
						ſ
			To link this encounter/con above to highlight it and t multiple issues	sult to an e hen click [S	existing issue, click the des Save]. Hold down [Ctrl] butt	ired issue ton to selec

<u>Step 5: Add Results to the Encounter</u> \rightarrow **Select "Bioenergetic Test Report " from "Clinical"** on the form's menu.

Conduct your bioenergetic testing and investigation. Record your results on this form.

For the AMSCAN, this data is on the AMSCAN report "First Sheet - to correct," which is usually on page 2 of the report.

Select "Save" when done.

If the Initial Health Survey was not charted in Step 5, you can do it now from the Clinical Form menu. Add any issues to the encounter as in step 5.

Provider: Pie	se Select	~							
Session Log									
Session ID: Test C Method:	Express Ter	r Method (AM Si	CAN) 🗆 Voitea	/ Method (AM S	ICANO 🗆 Vepatest Methy	xi (AM SCAN) 🗆	Non-Linear NLS M	lethod (META)	
Test Results								_	
AMSCAN X									
General S	ate:	Unassigned			Internal pH:	Unassigned			
General S	ability:	Unassigned			VNB:	Unassigned			
		Unassigned			Allergy Profile:	Unassigned ~			
CNS:									
CNS: Cousative Factors:	adenovirus				Probable Diagnosis:	n dis intestine			
CNS: Counative Factors:	adenovirus ancylostom	a duodenalie			Probable Diagnosis: absorptio acidosis	n dia intestine			

<u>Step 6: Add Bioenergetic Testing Reports to the Encounter</u> → **Select "Documents" on the Medical Records Dashboard menu.**

You can upload the source reports generated by the AMSCAN and/or META.

Select the "Lab Report" category from the Documents List on the left pane. The Document Uploader will appear in the right pane. The "Choose Files" button to upload your reports is best, as the "Drop files here to upload" may not work on all systems. Select the "Upload" button. The Document should now appear under "Lab Reports". Select the "+" below "Lab Report". Select the "Refresh" icon on the "Documents" tab if it does not appear.

Select the Document that you uploaded. In the Document Uploader/Viewer, select the "Properties" button. Select Encounter from the "Tag to Encounter" drop-down box. Select "Submit" to save.

Documents List	Document Uploader/Viewer
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	Dro

Using this same procedure, tag the Initial Health Survey to the encounter.

<u>Step 7: Clinical Notes</u> → Select "Clinical Notes" from "Clinical" on the form's menu.

<u>Step 8: Follow-up Encounter</u> \rightarrow Select "Create Follow-up Encounter" on the top right corner of the form.

Create follow-up encounter

This is an optional yet important step especially if you are participating in PRO Surveys.

<u>Step 9: Review your entries for any errors</u> \rightarrow Check to ensure that all your data has been saved.

<u>Step 10: Finalize the Encounter</u> \rightarrow "eSign" the Test Report and the button on t left corner of the form.